

Advisory Committee Fall 2020 Minutes

Licensed Vocational Nursing

11:00am – November 9, 2020 – Vernon College, Century City Center
Virtual via Microsoft Teams

Members present:

Scott Essary, Workforce Solutions
Erin Lindsey, North Texas State Hospital
Lori Page, Instructor for CED for CNA
Julie Smajstrla, Seymour Hospital

Vernon College faculty/staff:

Dr. Elizabeth Crandall
Michelle Downes
Shana Drury
Chelsey Henry
Dr. Mary Rivard
Holly Scheller
Jaxxsong Qwuarels

Members not present:

Raquel Gray
Veronica Jalomo
Connie Skidmore

Mary began the meeting by welcoming the committee and starting the introductions.

Shana Drury reviewed the purpose of the advisory committee. Erin Lindsey was not able to get to her minutes due to technical difficulties so Erin volunteered to serve as vice chair. Shana opened the floor for nominations or volunteers for a chair and a recorder.

Chair: Scott Essary
Vice-Chair: Erin Lindsey
Recorder: Lori Page

Old Business/Continuing BusinessScott Essary

None

New BusinessScott Essary

Since there was no old business Scott Essary began the meeting with new business. Starting with review of program outcomes assessment methods/results, and workplace competency.

❖ **Review program outcomes, assessment methods/results, and workplace competency**

Scott Essary asked the faculty member, Mary Rivard to review the program outcomes with the committee.

Dr. Mary Rivard reviewed the following outcomes with the committee.

Program outcomes

1. Provide a **Safe and Effective Care Environment** - contributes to the enhancement of the health care delivery setting and protects clients and health care personnel. Provides **Coordinated Care** – collaborates with health care team members to facilitate effective client care.

2. Promote and support **Safety and Infection Control** – contributes to the protection of clients and health care personnel from health and environmental hazards
3. Incorporate **Health Promotion and Maintenance** practices - provides nursing care for clients that incorporates the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems.
4. Foster and support **Psychosocial Integrity** - provides care that assists with promotion and support of the emotional, mental and social wellbeing of clients.
5. Promote and Support **Physiological Integrity** - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations.
 - a. Provide **Basic Care and Comfort** - provides comfort to clients and assistance in the performance of activities of daily living.
 - b. Provide **Pharmacological Therapies** - provides care related to the administration of medications and monitors clients who are receiving parenteral therapies.
 - c. Foster **Reduction of Risk Potential** strategies - reduces the potential for clients to develop complications or health problems related to treatments, procedures or existing conditions.
 - d. Promote and support **Physiological Adaptation** - participates in providing care for clients with acute, chronic or life-threatening physical health conditions.

❖ **Approve program outcomes**

Scott Essary asked the committee for a motion to approve the program outcomes as presented.

Erin Lindsey made a motion to approve the program outcomes as presented.

Lori Page seconded.

The motion passed and the committee will approve the program outcomes as presented.

❖ **Approve assessment methods and results**

Scott Essary asked the faculty member, Dr. Mary Rivard, to explain in more detail the assessment methods and results.

Dr. Mary Rivard reviewed the following information with the committee.

- HESI Exit testing began with the January, 2019 cohort. Cohorts were given three opportunities to pass the HESI Exit Exam with a 900 or better with their highest score being 25% of the Medical-Surgical Nursing II course grade.
- Beginning with the fall 2020 cohort, the Capstone Experience (VNSG 1205) includes:

Successful completion of VNSG 1205, NCLEX-PN Review, which comprise the capstone experience. The capstone course consists of 32 lecture hours, which includes the Hurst NCLEX-PN Review, two HESI Exit examinations, and the Vernon College LVN Program

Comprehensive Final Exam (LVNCF). Successful completion of the capstone experience will be required for successful completion of the LVN Program. **To successfully complete VNSG 1205, the student must:**

1. Successfully complete course requirements including the HESI Review, two HESI Exit examinations, and the LVNCF.
2. Achieve a score of 975 or higher on the combined score of the highest HESI Exit Examination and LVNCF.
3. Any student failing to achieve a HESI Exit Exam score of 900 or better on the first attempt, will be required to repeat the Hurst Review course following graduation exercises as a requirement for program completion. Written verification of course completion must be provided prior to submission of the Director's Affidavit of Graduation.
4. Failure of VNSG 1205 will result in dismissal from the LVN Program. Students who are unsuccessful on their first attempt at VNSG 1205 may retake the course in the following semester. To be eligible for course re-enrollment, the student will be required to repeat the Hurst Review course prior to the first class day.
5. During the second enrollment, students will be given the opportunity to retake the LVNCF and have three additional attempts (two required) on the HESI Exit Exam to reach a combined score of 975 or better.
6. Students failing VNSG 1205 on the second attempt will not be eligible for certificate completion or vocational nurse licensure.

Failure to achieve the above criteria results in failure of VNSG 1205.

*Scott Essary asked the committee for a motion to approve the assessment methods as presented.
Erin Lindsey made a motion to approve the assessment methods as presented.
Lori Page seconded the motion.*

The motion has passed and the committee will approve the assessment methods as presented.

❖ **Approval of workplace competency (course or exam)**

Scott Essary asked the faculty member, Dr. Mary Rivard, to please tell the committee about the competency and how the students have performed on the competency.

Dr. Mary Rivard reviewed the following information with the committee.

The following data represents NCLEX-PN exam takers from April 2019 through March 2020, 2020 results not available until spring/summer, 2021.
NCLEX-PN

"Test plan performance is based on the median performance of your graduates in each content area. It is interpreted as the expected percentage of all possible questions that could be administered in a given category that would be answered correctly by your typical graduate." (NCLEX program reports for the period of APR 2019-MAR 2020, 2020)

| Program Outcome | Number of students who took course or licensure exam | Results per student | Use of results |
|---|--|--|---|
| Provide a Safe and Effective Care Environment - contributes to the enhancement of the health care delivery setting and protects clients and health care personnel. Provides Coordinated Care – collaborates with health care team members to facilitate effective client care. | 46 | The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 51%; Median performance for our graduates = 60% | Results used for curriculum planning and revision |
| Promote and support Safety and Infection Control – contributes to the protection of clients and health care personnel from health and environmental hazards | 46 | The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 51%; Median performance for our graduates = 56% | Results used for curriculum planning and revision |
| Incorporate Health Promotion and Maintenance practices - provides nursing care for clients that incorporates the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems. | 46 | The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 58% | Results used for curriculum planning and revision |
| Foster and support Psychosocial Integrity - provides care that assists with promotion and support of the emotional, mental and social wellbeing of clients. | 46 | The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 56% | Results used for curriculum planning and revision |
| Promote and Support Physiological Integrity - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations. <ul style="list-style-type: none"> a. Provide Basic Care and Comfort - provides comfort to clients and assistance in the performance of activities of daily living. b. Provide Pharmacological Therapies - provides care related to the administration of medications and monitors | 46 | The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50% for basic care and comfort, pharmacological and parenteral therapies, reduction of risk potential, and physiological adaptation; Median “expected percentage correct” for our graduates = 56% for basic care and comfort, 60% for pharmacological therapies, 56% for reduction of risk potential, and 56% for physiologic adaptation | Results used for curriculum planning and revision |

| | | | |
|--|--|--|--|
| <p>clients who are receiving parenteral therapies.</p> <p>c. Foster Reduction of Risk Potential strategies - reduces the potential for clients to develop complications or health problems related to treatments, procedures or existing conditions.</p> <p>d. Promote and support Physiological Adaptation - participates in providing care for clients with acute, chronic or life-threatening physical health conditions.</p> | | | |
|--|--|--|--|

Verification of workplace competencies:
 Credentialing Exam – NCLEX-PN Examination

Scott Essary asked the committee for a motion to approve the workplace competency as presented.

Lori Page made a motion to approve the workplace competency as presented

Erin Lindsey seconded the motion.

The motion passed and the committee will approve the workplace competency as presented.

❖ **Program Specific Accreditation Information and Requirements (if applicable)**

Dr. Mary Rivard reviewed the following information with the committee.

Ongoing approval status is determined biennially by the Board on the basis of information reported or provided in the program’s NEPIS and CANEP, NCLEX-PN® examination pass rates, program compliance with this chapter, and other program outcomes. Certificates of Board approval will be mailed to all Board-approved nursing programs biennially in even-numbered years.

(1) Compliance Audit. Each approved professional nursing education program shall submit a biennial CANEP regarding its compliance with the Board’s requirements.

(2) NCLEX-PN® Pass Rates. The annual NCLEX-PN® examination pass rate for each professional nursing education program is determined by the percentage of first time test-takers who pass the examination during the examination year.

(A) A minimum of eighty percent (80%) of first-time NCLEX-PN® candidates is required to achieve a passing score on the NCLEX-PN® examination during the examination year.

(B) When the passing score of first-time NCLEX-PN® candidates is less than 80% on the examination during the examination year, the nursing program shall submit a Self-Study Report that evaluates factors that may have contributed to the graduates’ performance on the

NCLEX-PN® examination and a description of the corrective measures to be implemented. The report shall comply with Board Education Guideline 3.2.1.a. Writing a Self-Study Report on Evaluation of Factors that Contributed to the Graduates’

Performance on the NCLEX-PN® or NCLEX-RN® Examination. Within one year of the submission of the Self-Study Report to the Board, the program shall provide to Board Staff evaluation data on the effectiveness of corrective measures implemented.

❖ **Review program curriculum/courses/degree plans**

Scott Essary asked the faculty member to please discuss the program's curriculum and degree plans for 2021-2022.

Mary Rivard reviewed the following information with the committee including the required pre-requisite course and the related requirements.

Licensed Vocational Nursing, Level 2 Certificate

CIP 51.3901

Instructional Locations - Vernon Campus, Century City Center and Seymour
CERTIFICATE OF COMPLETION (Probable Completion Time – One Year or 43 weeks)

Pre-requisite List (4 SH)

| | | |
|-----------|------------------------|---|
| BIOL 2401 | Anatomy & Physiology I | 4 |
|-----------|------------------------|---|

Related Requirements (7 SH)

| | | |
|-----------|-------------------------|---|
| BIOL 2402 | Anatomy & Physiology II | 4 |
|-----------|-------------------------|---|

| | | |
|-----------|-------------------------------|---|
| PSYC 2314 | Lifespan Growth & Development | 3 |
|-----------|-------------------------------|---|

Major Requirements (36 SH)

First Semester

| | | |
|-----------|-----------------------------|---|
| VNSG 1222 | Vocational Nursing Concepts | 2 |
|-----------|-----------------------------|---|

| | | |
|-----------|---|---|
| VNSG 1261 | Clinical - Licensed Practical/Vocational Nurse Training | 2 |
|-----------|---|---|

| | | |
|-----------|--------------|---|
| VNSG 1331 | Pharmacology | 3 |
|-----------|--------------|---|

| | | |
|-----------|----------------------|---|
| VNSG 1423 | Basic Nursing Skills | 4 |
|-----------|----------------------|---|

Second Semester

| | | |
|-----------|----------------------------------|---|
| VNSG 1201 | Mental Health and Mental Illness | 2 |
|-----------|----------------------------------|---|

| | | |
|-----------|--------------------------|---|
| VNSG 1429 | Medical-Surgical Nursing | 4 |
|-----------|--------------------------|---|

| | | |
|-----------------------|---|-----------|
| VNSG 2331 | Advanced Nursing Skills | 3 |
| VNSG 1362 | Clinical - Licensed Vocational Nurse (LVN) Training | 3 |
| <i>Third Semester</i> | | |
| VNSG 1230 | Maternal-Neonatal Nursing | 2 |
| VNSG 1363 | Clinical – Licensed Practical/Vocational Nurse Training | 3 |
| VNSG 1234 | Pediatrics | 2 |
| VNSG 1205 | NCLEX PN Review | 2 |
| VNSG 1432 | Medical-Surgical Nursing II | 4 |
| | Total Credit Hours: | 47 |

Course descriptions and learning outcomes provided as a separate document.

❖ **Approve program revisions (if applicable)**

Scott Essary asked the committee for a motion to approve the program revisions as presented.

Erin Lindsey made a motion to approve the program revisions as presented.

Lori Page seconded the motion.

The motion passed and the committee will review the program revisions as presented.

❖ **Approve SCANS, General Education, Program Outcomes, and Institutional Outcome Matrices**

Scott Essary asked the faculty member, Dr. Mary Rivard, to please discuss the matrices with the committee.

Dr. Mary Rivard reviewed the following matrices and how the requirements map back to the courses.

SCANS Matrix: The SCANS (Secretary’s Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.

| Program: Licensed Vocational Nursing | | | | | | | | | Credential: Certificate of Completion |
|---|---|---|---|---|---|---|---|---------------|---|
| Award: Licensed Vocational Nursing Certificate of Completion | | | | | | | | | |
| Cip: 51.3901 | | | | | | | | | |
| LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES | | | | | | | | | |
| SCANS COMPETENCIES | | | | | | | | Course Number | Course Title |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | |
| X | X | X | X | X | X | X | X | VNSG 1222 | Vocational Nursing Concepts |
| X | X | X | X | X | X | X | X | VNSG 1423 | Basic Nursing Skills |
| X | X | X | X | X | X | X | X | VNSG 2331 | Advanced Nursing Skills |
| X | X | X | X | X | X | X | X | VNSG 1201 | Mental Health and Mental Illness |
| X | X | X | X | X | X | X | X | VNSG 1205 | NCLEX-PN Review |
| X | X | X | X | X | X | X | X | VNSG 1429 | Medical -Surgical Nursing I |
| X | X | X | X | X | X | X | X | VNSG 1230 | Maternal - Neonatal Nursing |
| X | X | X | X | X | X | X | X | VNSG 1331 | Pharmacology |
| X | X | X | X | X | X | X | X | VNSG 1362 | Clinical - Licensed Vocational Nursing (LVN) Training - Fall & Spring Day Program |
| X | X | X | X | X | X | X | X | VNSG 1234 | Pediatrics |
| X | X | X | X | X | X | X | X | VNSG 1432 | Medical - Surgical Nursing II |
| X | X | X | X | X | X | X | X | VNSG 1362 | Clinical - Licensed Vocational Nursing (LVN) Training - All Programs |
| X | X | X | X | X | X | X | X | VNSG 1363 | Clinical- Licensed Vocational Nurse (LVN) Training |
| PROGRAM COMPETENCIES (as determined by advisory committee) | | | | | | | | | |
| 8. BASIC USE OF COMPUTERS | | | | | | | | | |
| 7. WORKPLACE COMPETENCIES | | | | | | | | | |
| 6. PERSONAL QUALITIES | | | | | | | | | |
| 5. THINKING SKILLS | | | | | | | | | |
| 4. SPEAKING AND LISTENING | | | | | | | | | |
| 3. ARITHMETIC OR MATHEMATICS | | | | | | | | | |
| 2. WRITING | | | | | | | | | |
| 1. READING | | | | | | | | | |

General Education Matrix: The General Education Matrix is state mandated. You will see the 6 requirements that the college is tasked with teaching and how they map back to the courses.

| Program: Licensed Vocational Nursing | | | | | | | Credential: Certificate of Completion |
|--|----------|----------|----------|----------|----------|--------------------------------------|---|
| Award: Licensed Vocational Nursing Certificate of Completion | | | | | | | |
| Cip: 51.3901 | | | | | | | |
| LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES | | | | | | | |
| GENERAL EDUCATION CORE OBJECTIVES | | | | | | Course Number | Course Title |
| 1 | 2 | 3 | 4 | 5 | 6 | | |
| X | X | | X | X | X | VNSG 1222 | Vocational Nursing Concepts |
| X | X | X | X | X | X | VNSG 1261 | Clinical - Licensed Vocational Nursing Training |
| X | X | X | X | X | X | VNSG 1423 | Basic Nursing Skills |
| X | X | X | X | X | X | VNSG 2331 | Advanced Nursing Skills |
| X | X | X | X | X | X | VNSG 1201 | Mental Health and Mental Illness |
| X | X | X | X | X | X | VNSG 1205 | NCLEX-PN Review |
| X | X | X | X | X | X | VNSG 1429 | Medical -Surgical Nursing I |
| X | X | X | X | X | | VNSG 1230 | Maternal - Neonatal Nursing |
| X | X | X | | X | X | VNSG 1331 | Pharmacology |
| X | X | X | X | X | X | VNSG 1362 | Clinical - Licensed Vocational Nursing Training |
| X | X | X | X | X | | VNSG 1234 | Pediatrics |
| X | X | X | X | X | X | VNSG 1432 | Medical - Surgical Nursing II |
| X | X | X | X | X | X | VNSG 1363 | Clinical- Licensed Vocational Nurse Training |
| | | | | | | 6. Personal Responsibility | |
| | | | | | | 5. Social Responsibility | |
| | | | | | | 4. Teamwork | |
| | | | | | | 3. Empirical and Quantitative Skills | |
| | | | | | | 2. Communication Skills | |
| | | | | | | 1. Critical Thinking Skills | |

Program Outcomes Matrix: The Outcomes Matrix represents the Vernon College mandated requirements. They are the Program outcomes just approved and how they map back to the courses.

| Program: Licensed Vocational Nursing | | | | | | Credential: Certificate of Completion |
|---|----------|----------|----------|----------|----------------------|---|
| Award: Licensed Vocational Nursing Certificate of Completion | | | | | | |
| Cip: 51.3901 | | | | | | |
| LIST OF ALL COURSES REQUIRED AND OUTCOMES | | | | | | |
| OUTCOMES | | | | | Course Number | Course Title |
| 1 | 2 | 3 | 4 | 5 | | |
| X | X | X | X | X | VNSG 1222 | Vocational Nursing Concepts |
| X | X | X | X | X | VNSG 1261 | Clinical - Licensed Vocational Nursing (LVN) Training |
| X | X | X | X | X | VNSG 1201 | Mental Health and Mental Illness |
| X | X | X | X | X | VNSG 1205 | NCLEX-PN Review |
| X | X | X | X | X | VNSG 1234 | Pediatrics |
| X | X | X | X | X | VNSG 1329 | Medical -Surgical Nursing I |
| X | X | X | X | X | VNSG 1330 | Maternal - Neonatal Nursing |
| X | X | X | X | X | VNSG 1331 | Pharmacology |
| X | X | X | X | X | VNSG 1332 | Medical - Surgical Nursing II |
| X | X | X | X | X | VNSG 1362 | Clinical - Licensed Vocational Nursing (LVN) Training |
| X | X | X | X | X | VNSG 1363 | Clinical - Licensed Vocational Nursing (LVN) Training |
| X | X | | X | X | VNSG 1423 | Basic Nursing Skills |
| X | X | | X | X | VNSG 2431 | Advanced Nursing Skills |
| PROGRAM OUTCOMES (as determined by advisory committee) | | | | | | |
| | | | | | | 5. Promote and Support Physiological Integrity |
| | | | | | | 4. Foster and support Psychosocial Integrity |
| | | | | | | 3. Incorporate Health Promotion and Maintenance practices |
| | | | | | | 2. Promote and support Safety and Infection Control |
| | | | | | | 1. Provide a Safe and Effective Care Environment |

Institutional Outcomes Matrix: The Institutional Outcomes Matrix represents the Vernon College mandated requirements. This matrix represents how the program outcomes map back to the institutional outcomes/general education outcomes.

| | | | | | |
|--|----------|----------|----------|----------|---|
| Program: Licensed Vocational Nursing | | | | | Credential: Certificate of Completion |
| Award: Licensed Vocational Nursing Certificate of Completion | | | | | |
| Cip: 51.3901 | | | | | |
| LIST OF ALL COURSES REQUIRED AND OUTCOMES | | | | | |
| OUTCOMES | | | | | General Education Outcomes |
| 1 | 2 | 3 | 4 | 5 | |
| X | X | X | X | X | 1. Critical Thinking Skills |
| X | X | X | X | X | 2. Communication Skills |
| X | X | X | X | X | 3. Empirical and Quantitative Skills |
| X | X | X | X | X | 4. Teamwork |
| X | X | X | X | X | 5. Social Responsibility |
| X | X | X | X | X | 6. Personal Responsibility |
| | | | | | PROGRAM OUTCOMES (as determined by advisory committee) |
| | | | | | 5. Promote and Support Physiological Integrity |
| | | | | | 4. Foster and support Psychosocial Integrity |
| | | | | | 3. Incorporate Health Promotion and Maintenance practices |
| | | | | | 2. Promote and support Safety and Infection Control |
| | | | | | 1. Provide a Safe and Effective Care Environment |

Scott Essary opened the floor for discussion and recommendations.

Erin Lindsey asked how Vernon College was handling clinicals due to COVID. Erin stated, normally during clinicals the students are able to connect information they have learned to actually practicing.

Dr. Mary Rivard stated that we are doing some clinicals, as much as we can. Vernon College does have simulations both virtually and in person, as well as virtual clinicals. We are trying to get students into as many clinicals hours as we normally get them into because we know those are important. With the group graduating in December, we are getting a lot of good feedback and faculty are saying that the students are doing all that we normally expect from them.

Erin Lindsey asked, are there certain clinicals that you can get more students in?

Dr. Mary Rivard stated, currently we are going to United Regional, Wilbarger General and Seymour Hospital.

Lori Page asked if we were able to take students into doctor's offices.

Dr. Mary Rivard stated, we have been able to get them into some clinics. We wanted to get students into more long-term care settings but have not been able to do that at this time due to COVID restrictions.

Lori Page made a motion to approve the matrices as presented.

Erin Lindsey seconded the motion.

The motion passed and the committee approved the matrices as presented.

❖ **Program statistics: Graduates (from previous year/semester), current majors, current enrollment**

Dr. Mary Rivard reviewed the following information with the committee. Dr. Rivard announced that until November 30th we are taking applications for the January start, currently we only have 20 applications.

- Program Statistics:
 - Graduates 2019-2020: 78
 - Enrollment Summer 2020: level II 36; level III 33 (24 CCC, 8 Vernon, 4 Seymour)
 - Majors Fall 2020: 80
 - Enrollment Fall 2020: level I 49; level III 31 (21 CCC, 6 Vernon, 4 Seymour)

❖ **Local Demand**

Erin Lindsey stated, absolutely the program is necessary in our area and it is still vital to the success of our hospital. Erin stated that they currently have a few LVN positions as well as administrative LVN positions. Erin stated that she thought that without this program the North Texas State Hospital would not be able to stay open.

Julie Smajstrla stated that the program is needed. Currently, Seymour Hospital has two openings and the nursing home is in need of LVNs. Julie stated that they could not operate without LVNs.

❖ **Evaluation of facilities, equipment, and technology. Recommendation for acquisition of new equipment and technology.**

Dr. Mary Rivard reviewed the equipment listed below that had been purchased with the Perkins grant.

- Susie simulation manikin
- Isolation/PPE cart
- Virtual monitor

❖ **External learning experiences, employment, and placement opportunities**

“Vernon College offers a job board on the website. Businesses can contact Chelsey Henry, Coordinator of Career Services, chenry@vernoncollege.edu, to add jobs or you can post yourself. VC also subscribes to a service called GradCast. Within this program, over 600,000 business and industry contacts are available to the graduates to send up to 100 free resumes within a set zip code. If you would like to have your business as part of that database, please contact Judy Ditmore, jditmore@vernoncollege.edu.”

| Placement Rate of Program Completers by Reporting Year [1] | | | | | | | | | | | | |
|---|-----------|-----|--------|-----------|-----|--------|-----------|-----|--------|----------------|-----|--------|
| Program | 2015-2016 | | | 2016-2017 | | | 2017-2018 | | | 3-Year Average | | |
| | Plc | Cmp | % | Plc | Cmp | % | Plc | Cmp | % | Plc | Cmp | % |
| 51390000-Practical Nursing, Vocational Nursing and Nursing Assistants | 93 | 95 | 97.89% | 97 | 101 | 96.04% | 110 | 113 | 97.35% | 300 | 309 | 97.09% |

Scott Essary opened the floor for further discussion, hearing none Scott moved on to professional development.

❖ **Professional development of faculty and recommendations**

Scott Essary asked the committee to review the professional development opportunities

In 2020: 4 instructors will attend Nuts and Bolts for Nurse Educators in Minneapolis, MN (cancelled due to COVID).

Virtual conference attended by Casey Kolacek.

TCCTA in February, virtual

Nurse Tim, Nuts and Bolts for Nurse Educators, August 2021

Watching for other opportunities throughout the year. Nurse Tim provides several CE opportunities for faculty.

Scott Essary asked if there was any discussion or recommendations, hearing none Scott moved on to promotion and publicity.

❖ **Promotion and publicity (recruiting) about the program to the community and to business and industry**

Scott Essary asked the committee to review the promotion and publicity

Mary Rivard reviewed the information below.

Program video on homepage

Fliers, postcards, magnets, and bookmarks used as recruiting tools

KFDX Morning News, February 11, 2020

Julie Smajstrla stated we might need more social media advertising on Wichita Nursing sites.

Scott Essary asked if there were any further discussion or recommendations, hearing none Scott moved on to serving students from special populations.

❖ **Serving students from special populations:**

Scott Essary asked the committee to please note the federal definitions of special populations below.

Dr. Mary Rivard reviewed the information below to students who qualify.

1. Special populations new definitions:
 - a. Individuals with disabilities;

- b. Individuals from economically disadvantaged families, including low-income youth and adults;
- c. Individuals preparing for non-traditional fields; 9 male/71 female enrolled for fall semester
- d. Single parents, including single pregnant women;
- e. Out-of-workforce individuals;
- f. English learners;
- g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- h. Youth who are in, or have aged out of, the foster care system; and
- i. Youth with a parent who—
 - i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
 - ii. is on active duty (as such term is defined in section 101(d)(1) of such title).

Vernon College is an open enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled “New Beginnings” for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, equipment costs.

Peer to Peer mentoring, tutoring (online and in person), resume building, student success series, and counseling are just a few of the other options/services available to students.

Scott Essary asked the committee if there was any further discussion.

Lori Page asked about the enrollment for next semester. With the addition of the A&P I as a pre-requisite will it be offered more often.

Dr. Mary Rivard stated that currently A&P I is being offered every semester, in either a 16-week format or an 8-week format.

Lori Page asked if that may be part of the decreased enrollment.

Dr. Mary Rivard stated possibly and possibly COVID.

Erin Lindsey asked about the any social media recruitment, using Facebook or Twitter.

Mary Rivard stated there was not a current LVN Facebook but Mary is currently looking into that option.

However, Shana Drury did mention that Vernon College Facebook page does currently share all LVN information as well as on Twitter. Shana also mentioned that there is a virtual preview day in the planning stages and a series of posters being sent to all area high school advertising all Career and Technical Education programs.

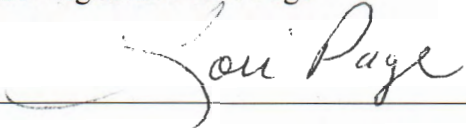
Erin Lindsey mentioned the Adulting Class that the Vernon Boys and Girls Club hosted last year and how beneficial it could be for Vernon College.

Shana Drury mentioned that Vernon College was a part of that last year but she would contact the administration at the Vernon Boys and Girls Club to see if they will be hosting that this year.

Jaxsong Qwuarels asked if there a way to put the LVN on the billboard out front of the Century City Center.

Shana Drury stated that Melissa Walker in Continuing Education does that billboard.

Scott Essary adjourned the meeting at 11:51am.

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| Recorder Signature: Lori Page  | Date 12/9/2020 | Next Meeting: Fall 2021 |
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